



**PERSON SPECIFICATION**

**JOB TITLE:** DESIGN AND TECHNOLOGY TECHNICIAN

**GRADE:** Band 5 Pts 12-16 (pro rata - £7730.57 to £8388.18)

<b>CRITERIA</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>ASSESSMENT</b>
<p><b>Qualifications &amp; Training</b></p> <p>NVQ Level 3 or equivalent in a relevant subject.</p> <p>Appropriate first aid training</p>	X	X	2, 4 & 5  2 & 4
<p><b>Experience</b></p> <p>Appropriate experience of working in a school department relevant to role.</p>		X	2 & 4
<p><b>Skills &amp; Knowledge</b></p> <p>Demonstrable ICT skills and ability to use them as part of the learning process, or, the ability to develop ICT skills in a reasonable time frame.</p>		X	2 & 4

Good written and verbal communication skills: able to communicate effectively and clearly with a range of staff, students and parents.	X		2 & 4
<b>Personal Qualities</b>			
Demonstrable interpersonal skills.	X		2 & 4
Ability to work successfully in a team.	X		2 & 4
Able to exercise discretion & judgement.	X		2 & 4
Self motivation to complete required duties.	X		2 & 4
Confidentiality.	X		2 & 4
<b>Other requirements</b>			
To be committed to the school's policy and ethos.	X		2 & 4
To be committed to Continual Professional Development.	X		2 & 4
Motivation to work with children and young people.	X		2 & 4
Ability to form and maintain appropriate relationships and personal boundaries with children and young people.	X		2 & 4
Emotional resilience in working with challenging behaviours; and, attitudes to use authority and maintaining discipline	X		2 & 4

<p><b>Equal opportunities</b></p> <p>To assist in ensuring that NYCC's equalities policies are considered within the school's working practices in terms of both employment and service delivery</p>	X		2 & 4
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**Assessment:**

- 1. Test prior to shortlisting (i.e. all applicants)**
- 2. From application form**
- 3. Test after shortlisting**
- 4. Probing at interview**
- 5. Documentary Evidence**