

Person Specification

Job title – Estates & Facilities Manager

Experience, Qualifications and Experience

Essential Criteria

1. Educated to degree level or relevant comparable professional experience.
2. Experience of managing complex capital projects.
3. Experience of managing budgets.
4. Knowledge of health & safety legislation.
5. Experience of maintaining and managing complex maintenance programmes.

Desirable Criteria

1. Experience of working within the schools or education sector.
2. A relevant qualification in facilities and premises management.
3. Health and safety qualification (for example IOSH IIRSM).
4. Knowledge of PFI contracts and relationships.
5. Knowledge of working within a public sector organisation.
6. Experience of the Safeguarding of children in the workplace.

Personal Qualities

Essential Criteria

1. Highly attentive to detail and analytical.
2. Excellent communicator with ability to communicate at all levels.
3. Self-motivated and organised.
4. Responds well to challenge and pressure.
5. Ability to manage multiple-priorities.
6. Committed to personal professional development.
7. Commitment to Equality and Diversity in the work place.
8. Commitment to the Safeguarding of younger people.

Desirable Criteria

1. Ability to think of the wider impact of their decisions.
2. Able to challenge colleagues, including those more senior, on issues in the workplace.